



# SK ACCOUNTING AND TAX SERVICES

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## Tax Preparation & Corporate Services Price List\*

\*(All prices listed are without HST and are starting figures and may rise due to work involved or time taken)

### Personal Tax Return

- Generic, employment income . . . . .	\$ 30.00	<input type="checkbox"/>
- with Business Expenses (Sole Proprietorship) . . . . .	\$ 60.00	<input type="checkbox"/>
- with Employment Expenses (T2200) . . . . .	\$ 60.00	<input type="checkbox"/>
- with Rental Schedule (T776) . . . . .	\$ 60.00	<input type="checkbox"/>

### Corporation Tax Return Preparation (with Financial Statements & T2 Corporate Tax Return) for Gross Sales Level of:

- Over \$500,000 . . . . .	\$ 900.00	<input type="checkbox"/>
- \$200,000 - \$500,000 . . . . .	\$ 600.00	<input type="checkbox"/>
- \$100,000 - \$200,000 . . . . .	\$ 400.00	<input type="checkbox"/>
- up to \$100,000 . . . . .	\$ 250.00	<input type="checkbox"/>
- nil . . . . .	\$ 100.00	<input type="checkbox"/>

Accounting Services - manual (price per month), from . . . . . \$ 50.00

Computerized bookkeeping . . . . . \$0.50 per entry

HST Return Preparation . . . . . \$ 30.00

WSIB Return Preparation . . . . . \$ 30.00

Payroll Remittance calculation . . . . . \$ 30.00

Payroll Remittance Monthly \* bi-weekly or semi-monthly periods are subject to 50% increase, weekly - 100% increase

- 1 Employee (price per year) . . . . .	\$ 150.00	<input type="checkbox"/>
- 2-3 Employees (price per year) . . . . .	\$ 250.00	<input type="checkbox"/>
- 4-6 Employees (price per year) . . . . .	\$ 350.00	<input type="checkbox"/>
- 7-10 Employees (price per year) . . . . .	\$ 500.00	<input type="checkbox"/>

Record of Employment . . . . . \$ 30.00

Sub-Contractor T5018 and/or T4A Filing with Summary (price per slip) . . . . . \$ 30.00

HST Application . . . . . \$ 30.00

WSIB Application . . . . . \$ 30.00

GST/HST, WSIB, PAYROLL Shut Down . . . . . \$ 30.00

T4 & T4 Summary (\$25 per additional T4) . . . . . \$ 60.00

T5 & T5 Summary (\$25 per additional T5) . . . . . \$ 60.00

Minute Book Resolution for Management Bonus . . . . . \$ 60.00

Minute Book Resolution for Dividend Distribution . . . . . \$ 60.00

Minute Book Resolution for Approval to Dissolve Corporation . . . . . \$ 60.00

## **Incorporation Services Price List\***

\*(All prices listed are without HST and are starting figures and may rise due to work involved or time taken)

### Incorporation:

- Numbered Corporation (Includes: Gov't Fees of \$300+\$55, Articles of Incorporation) including Minute Book (By-Law and Share Certificates, resolutions, ledgers, Form 1, Gov't accounts)	\$ 480.00	<input type="checkbox"/>
- Named Corporation (Includes: Gov't Fees of \$300+\$55, Nuans name reservation \$60, Articles of Incorporation) including Minute Book (By-Law and Share Certificates, resolutions, ledgers, Form 1, Gov't accounts)	\$ 540.00	<input type="checkbox"/>
NUANS search (includes Gov't fee)	\$ 100.00	<input type="checkbox"/>
NUANS preliminary search	\$ 30.00	<input type="checkbox"/>
Trade Name Registration (includes Gov't fee)	\$ 100.00	<input type="checkbox"/>
Cancellation of Trade Name	\$ 60.00	<input type="checkbox"/>
Articles of Revival, Gov't fees are not included	\$ 250.00	<input type="checkbox"/>
Wind-Up and Dissolution of a Corporation (includes: Last Corporate Tax Return, Request for consent from Minsitry of Finance, Articles of Dissolution, Gov't Fees)	\$ 500.00	<input type="checkbox"/>
Corporate Profile Report	\$ 80.00	<input type="checkbox"/>

## **Corporate Services Price List\***

### Initial Minute Book

- up to 2 Directors and 2 Shareholders	\$ 125.00	<input type="checkbox"/>
- Each Additional Director/Shareholder	\$ 50.00	<input type="checkbox"/>

Minute Book Update	\$ 50.00	<input type="checkbox"/>
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Dividend Declaration / Management Bonus Declaration	\$ 60.00	<input type="checkbox"/>
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Change of Head Office and/or Director Address	\$ 60.00	<input type="checkbox"/>
- (Includes: Electronic Filing, Minute Book Resolutions, Modified Initial Filing and Address Changes to various departments)		

PPSA Search	\$ 100.00	<input type="checkbox"/>
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Minute Book Removal of Director	\$ 100.00	<input type="checkbox"/>
Consists of:		
- Resolution to Remove Old Director, Resolution Accepting Resignation and Minute Book Updates		
- Notification with Applicable Tax Departments		

Minute Book Change of Director	\$ 150.00	<input type="checkbox"/>
Consists of:		
- Resolution to Appoint New Director	- Update of Director and Officer Registers	
- Resolution to Remove Old Director	- Notification with Applicable Tax Departments	
- Resolution to Accept Resignation of Old Director		

Minute Book Shareholder Change	\$ 150.00	<input type="checkbox"/>
Consists of:		
- Transfer of shares from one shareholder to another	- Share certificate for new Shareholder	
- Update of Shareholder's Register and Ledger	- Minute Book Update	
- Purchase and Sale Agreement		

Issuance of Preferred Shares	\$ 100.00	<input type="checkbox"/>
Consists of:		
- Resolution to Authorize the Issuance of Preferred Shares	- Update of Shareholder's Register and Ledger	
- Acceptance of Issuance of Preferred Shares	- Share certificate for new Shareholder	