



SK ACCOUNTING AND TAX SERVICES

211 Consumers Rd, Suite 305
Toronto, ON M2J 4G8
tel. 647-847-0844, 647-885-2838
fax. 647-779-0789

email: info@skaccounting.ca
www.skaccounting.ca

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Tax Preparation & Corporate Services Price List*

*(All prices listed are without HST and are starting figures and may rise due to work involved or time taken)

Personal Tax Return

- Generic, employment income	\$ 40.00	<input type="checkbox"/>
- with Business Expenses (Sole Proprietorship)	\$ 80.00	<input type="checkbox"/>
- with Employment Expenses (T2200)	\$ 80.00	<input type="checkbox"/>
- with Rental Schedule (T776)	\$ 80.00	<input type="checkbox"/>

Corporation Tax Return Preparation (with Financial Statements & T2 Corporate Tax Return)

for Gross Sales Level of:

- Over \$1,000,000	\$ 1,500.00	<input type="checkbox"/>
- \$500,000 - \$1,000,000	\$ 1,000.00	<input type="checkbox"/>
- \$200,000 - \$500,000	\$ 700.00	<input type="checkbox"/>
- \$100,000 - \$200,000	\$ 500.00	<input type="checkbox"/>
- up to \$100,000	\$ 300.00	<input type="checkbox"/>
- NIL	\$ 150.00	<input type="checkbox"/>

Accounting Services - manual (price per month), from \$ 100.00

Computerized bookkeeping \$1.00 per entry

HST Return Preparation \$ 50.00

WSIB Return Preparation \$ 50.00

Payroll Remittance calculation \$ 50.00

Payroll Remittance Monthly * bi-weekly or semi-monthly periods are subject to 50% increase, weekly - 100% increase

- 1 Employee (price per year)	\$ 200.00	<input type="checkbox"/>
- 2-3 Employees (price per year)	\$ 300.00	<input type="checkbox"/>
- 4-6 Employees (price per year)	\$ 400.00	<input type="checkbox"/>
- 7-10 Employees (price per year)	\$ 600.00	<input type="checkbox"/>

Record of Employment \$ 50.00

Sub-Contractor T5018 and/or T4A Filing with Summary (price per slip) \$ 60.00

HST Application \$ 50.00

WSIB Application \$ 50.00

GST/HST, WSIB, PAYROLL Shut Down \$ 50.00

T4 & T4 Summary (\$25 per additional T4) \$ 80.00

T5 & T5 Summary (\$25 per additional T5) \$ 80.00

Minute Book Resolution for Management Bonus \$ 100.00

Minute Book Resolution for Dividend Distribution \$ 100.00

Minute Book Resolution for Approval to Dissolve Corporation \$ 100.00

Incorporation Services Price List*

*(All prices listed are without HST and are starting figures and may rise due to work involved or time taken)

Incorporation:

- Numbered Corporation (Includes: Gov't Fees, Articles of Incorporation) including Minute Book (By-Law and Share Certificates, resolutions, ledgers, Form 1, Gov't accounts)	\$ 600.00	<input type="checkbox"/>
- Named Corporation (Includes: Gov't Fees, Nuans name reservation, Articles of Incorporation) including Minute Book (By-Law and Share Certificates, resolutions, ledgers, Form 1, Gov't accounts)	\$ 700.00	<input type="checkbox"/>
NUANS search (includes Gov't fee)	\$ 100.00	<input type="checkbox"/>
NUANS preliminary search	\$ 50.00	<input type="checkbox"/>
Trade Name Registration (includes Gov't fee)	\$ 100.00	<input type="checkbox"/>
Cancellation of Trade Name	\$ 100.00	<input type="checkbox"/>
Articles of Revival, Gov't fees are not included	\$ 300.00	<input type="checkbox"/>
Wind-Up and Dissolution of a Corporation (includes: Last Corporate Tax Return, Request for consent from Minsitry of Finance, Articles of Dissolution, Gov't Fees)	\$ 300.00	<input type="checkbox"/>
Corporate Profile Report	\$ 120.00	<input type="checkbox"/>

Corporate Services Price List*

Initial Minute Book

- up to 2 Directors and 2 Shareholders	\$ 150.00	<input type="checkbox"/>
- Each Additional Director/Shareholder	\$ 100.00	<input type="checkbox"/>

Minute Book Update	\$ 100.00	<input type="checkbox"/>
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Dividend Declaration / Management Bonus Declaration	\$ 100.00	<input type="checkbox"/>
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Change of Head Office and/or Director Address	\$ 100.00	<input type="checkbox"/>
- (Includes: Electronic Filing, Minute Book Resolutions, Modified Initial Filing and Address Changes to various departments)		

PPSA Search	\$ 120.00	<input type="checkbox"/>
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Minute Book Removal of Director	\$ 150.00	<input type="checkbox"/>
Consists of:		
- Resolution to Remove Old Director, Resolution Accepting Resignation and Minute Book Updates		
- Notification with Applicable Tax Departments		

Minute Book Change of Director	\$ 150.00	<input type="checkbox"/>
Consists of:		
- Resolution to Appoint New Director	- Update of Director and Officer Registers	
- Resolution to Remove Old Director	- Notification with Applicable Tax Departments	
- Resolution to Accept Resignation of Old Director		

Minute Book Shareholder Change	\$ 150.00	<input type="checkbox"/>
Consists of:		
- Transfer of shares from one shareholder to another	- Share certificate for new Shareholder	
- Update of Shareholder's Register and Ledger	- Minute Book Update	
- Purchase and Sale Agreement		

Issuance of Preferred Shares	\$ 150.00	<input type="checkbox"/>
Consists of:		
- Resolution to Authorize the Issuance of Preferred Shares	- Update of Shareholder's Register and Ledger	
- Acceptance of Issuance of Preferred Shares	- Share certificate for new Shareholder	